



Basic information on INOS seminars

Direct organiser: Marcin Czarnołęski

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Time and Place: Thursdays 1-2 pm, room 1.1.1 in the building of the Institute of Environmental Sciences, Jagiellonian University, 3 Gronostajowa Street, Krakow

Form: traditional (with option for online speakers); details below

Updated: Krakow, 10-09-2022

Overall objective

Seminars have a long tradition at the Institute, serving as a friendly platform for the dissemination of ideas and scientific results from various biological fields. The seminars aim to enable us, the institute's students and faculty, to follow the diverse scientific activities of the institute, but also to broaden our perspective through lectures by invited speakers from other scientific centres. We invite specialists from all fields of natural sciences, from all over Poland and the world. In order to create the best atmosphere for open discussions involving the audience and speakers, our seminars take the traditional form of live 'physical' meetings, but we welcome speakers who cannot come to us in person and would prefer to deliver their talk online. As our audience is diverse (various narrow fields of biology, students, PhD students and professors), we greatly value, we greatly value presentations which are not overloaded with hermetic jargon and which attempt to build bigger pictures.

Logistics

1) Lecture registration is done online without my help, I send out an email invitation for seminar talks before each semester.

2) Register your talks directly using an Excel file placed in our OneDrive (UJ cloud):

https://ujchmura-my.sharepoint.com/:f:/g/person/marcin_czarnoleski_uj_edu_pl/Epis14GOMUFGsSgYvNdSyikBtVUEY6giSyoTYHMHIN53g

3) Any changes to an already registered seminar can be made without consulting me until the registration deadline (always stated in the call-for-talks by email). Once the registration deadline

has passed, please email me to let me know that you have made a change, so that I will know that I need to update everyone about the change in the official seminar schedule.

4) I will send out emails to seminar enthusiasts, circulating the seminar schedule and reminding them of the upcoming seminar. If anyone wants to join the e-mail list, please send me a request. I use the 'old lists' that I update every year, so especially new students and faculty please ask to be added.

5) Once you have registered your lecture, please enter all the required information into the table in the registration Excel file. Important: do not forget to add the email of the contact person at INOS who is organising the lecture. This will either be directly the speaker, if he/she is a member of the Institute, or simply the person at INOS who invited the speaker. This way I know who to contact.

6) As a default situation, it is expected that all seminars will be in English. However, if you see a reason to hold a seminar in Polish, please contact me directly - we can negotiate this matter.

7) The registration file also serves as the most up-to-date information on seminar schedules.

8) If you are the contact person, please contact me one week before the planned lecture to confirm the lecture, and to discuss who and how will introduce the speaker to the audience. Please also ensure that I receive a brief abstract of the lecture by e-mail at the latest one week before the lecture (I will send it out by e-mail together with the announcement).

9) When preparing your lecture/presentation, please consider a diverse audience, specialising in many different areas of ecology and evolution. Personally, I have gotten lost in many lectures so far.

10) The entire seminar meeting is scheduled for 60 minutes (strictly enforced), so a typical lecture should be adjusted accordingly (30-45 minutes), leaving some time for discussion. Immediately after the seminar, people can move to our Refectory to continue discussions in smaller groups.

11) Please be punctual in the seminar room, as we have many disturbances when people join us after the seminar has started. In the seminar room I hand out a seminar book for signing, which is a nice 'sign for future generations' about our activities.

12) Seminars take the 'physical' form of meeting in the presentation room. In the case of online speakers, the seminar will be converted into an online form via the MS Teams platform.

Access link:

<https://teams.microsoft.com/l/meetup-join/19%3aa24e8e05f1d3456299261e47ca7db126%40thread.tacv2/1602154789108?context=%7b%22Tid%22%3a%22eb0e26eb-bfbe-47d2-9e90-ebd2426dbceb%22%2c%22Oid%22%3a%220ac45a8b-e25d-43de-b3cb-074ce2921a31%22%7d>

See you at our seminars!

Marcin Czarnołęski